NEW BAND INSURANCE CHECKLIST

- Touring entity name & all other entities the band uses
- Federal ID Numbers for each entity
- Names, dates of birth, state of residence & driver’s license numbers for all band members
- What type of music do they perform? Send Broker bio for the band
- When are they going on tour? Send Broker an itinerary
- The estimated number of Shows for the coming year
- Does the band have a website? What is the web address?
- Is Tossing of Objects buy back needed?
- Office/studio locations (including studios in the band member’s homes) – addresses & square footage for each
- Owned Equipment – schedule including serial numbers (if possible) and values
- Does the band do its own merchandising? If so, what are the Estimated Annual Receipts? Cost of Goods? Storage location of inventory when the band is not on the road?
- Workers’ Compensation information including:
  - State of hire
  - Should executive officers be included for coverage?
  - If yes, at minimum or maximum payroll?
  - Estimated Annual Payrolls for band
  - Estimated Annual Payrolls for crew

Please Note: If you have employees or executive officers that reside in any of the following states: WA, WY, ND, OH, WV or ME you must apply to that states’ insurance fund for Workers’ Compensation coverage. If you have employees that reside in New York please notify us of their annual salary, gender and the clients New York state unemployment number. For the state of Wisconsin, the carrier requires the number of employees residing in that state and their annual salary.

- Does the band have prior insurance coverage? If so, request 3 years loss runs from prior carrier.
- Does the band write or publish its own music? If so, get quote for Errors & Omissions coverage.
- Does the band need EPLI coverage?